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SERBIAN DEMOCRATIC PARTY /SDS/  
OF BOSNIA AND HERZEGOVINA  
- Main Board -

STRICTLY CONFIDENTIAL

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INSTRUCTIONS  
FOR THE ORGANIZATION AND OPERATION OF ORGANS OF THE SERBIAN  
PEOPLE IN BOSNIA AND HERZEGOVINA IN EMERGENCY  
CONDITIONS

Sarajevo, 19 December 1991

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I

1. Because there is reasonable ground for suspicion that certain forces are working persistently, thoroughly and in an organised way to take Bosnia and Herzegovina and thence also the Serbian people out of Yugoslavia by force, we hereby issue these Instructions detailing the common tasks, measures and other activities to be carried out within the framework of the national community of the Serbian people in Bosnia and Herzegovina for the purpose of implementing the decision, adopted in a plebiscite by the Serbian people of Bosnia and Herzegovina, to live in a single state, both in the present conditions or in any other conditions or circumstances that may arise in view of the development of the overall political and security situation.

2. The purpose of the tasks, measures and other activities set forth in these Instructions is to enhance mobility and readiness to protect the interests of the Serbian people.

3. The tasks, measures and other activities set forth in these Instructions shall be implemented over the entire territory of the SR BH /Socialist Republic of Bosnia and Herzegovina/ or in every municipality where the Serbian people live, as follows:

- in their entirety, in those municipalities where the Serbian people constitute a majority (variant A); and
- partially, in those municipalities where the Serbian people do not constitute a majority (variant B).

4. In order to ensure their consistent and timely implementation, tasks, measures and other activities shall be set forth in two variants, A and B, and at two levels.

## II

### I – VARIANT A

#### FIRST LEVEL

1. Introduce round-the-clock duty service in all SDS municipal boards and ensure constant communication and cooperation with all local boards on the territory of the municipality.

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2. Ensure conditions for daily meetings of the SDS municipal board secretariat to allow constant monitoring and assessment of the situation on the ground and the taking of necessary measures.

3. SDS municipal boards shall establish immediately Crisis Staffs of the Serbian People in the municipality, composed of the following:

- all members of the SDS municipal board secretariat;
- persons holding office in the municipality – SDS candidates in the following organs: the President of the Municipal Assembly or the Chairman of the Municipal Executive Committee; the Chief of the Public Security Station or the Police Station Commander; the Commander or Chief of the Municipal Territorial Defence Staff; the

Secretary of the Municipal Secretariat for National Defence or another senior official of that Secretariat who is an SDS candidate;

- deputies of the Assembly of the Serbian People in BH;
- members of the BH SDS Main Board from the municipality.

The President of the Municipal Assembly or the Chairman of the Municipal Executive Committee shall be the Commander of the Crisis Staff.

The Commander shall appoint a member of the Crisis Staff to be the Coordinator for Relations with the SDA /Party for Democratic Action/ and HDZ /Croatian Democratic Community/ municipal leaders.

4. Convene and proclaim an assembly of the Serbian people in the municipality composed of representatives of the Serbian people in the municipal assembly.

The first session of the assembly of the Serbian people, which will elect a president of the assembly, shall be convened by the president of the current Municipal Assembly or the Chairman of the Municipal Executive Committee.

5. Carry out preparations for the establishment of municipal state organs (the executive committee, administration organs, the misdemeanours court, the public security station and others), and prepare a list of nominees for offices and duties in the said organs.

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Prepare the takeover of staff, buildings and equipment of security services

centres and their integration with the newly established organ of the interior at the seat of the centre.

6. Strengthen the service providing security for public buildings of vital importance in the municipality.

7. Establish control over and check the state of existing commodity reserves and proceed to complete and replenish municipal commodity reserves with the most deficient products, raw materials and manufacturing components.

8. Step up information and propaganda to ensure that the Serbian people are informed fully and in time about the political and security situation in the municipality and beyond.

9. Prepare an estimate of the number of necessary active and reserve policemen, TO units and civilian protection units and on that basis bring them up to full manpower levels and take any other necessary action for their engagement in keeping with the developments.

An order to activate these units shall be issued by the Crisis Staff in the municipality.

10. Advise all Serbian staff that they must not go on annual leave, travel abroad, or leave their place of permanent residence in the coming period.

11. Carry out preparations (create organisational and other conditions) to ensure:

- the protection of children, pregnant women, the elderly, the sick, the disabled or frail persons, including preparations for their protection and evacuation to less threatened areas, in full cooperation with the commands and staffs of our armed forces (JNA /Yugoslav People's Army/);

- the replenishment of wartime units according to JNA standards, in terms of manpower, materiel and cattle according to inventory lists, in accordance

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with federal regulations, following the principles of equity and humanity of the Serbian people, including by the personal example of SDS leaders and other prominent people from among the Serbian people;

- the protection of material resources of interest to defence and resistance, and life and work of the population;

- continuing production and services of vital interest for the defence, resistance and survival of the Serbian people.

## SECOND LEVEL

1. Convene a session of the Serbian municipal assembly and establish a municipal executive committee, establish municipal state organs, elect and/or nominate senior officials and appoint senior officials.

2. Mobilise all Serbian police forces and gradually resubordinate them in coordination with JNA commands and staffs.

3. Through competent organs, ensure the implementation of the order for mobilisation of the JNA reserve and territorial defence units.

4. Make the SDK /Public Auditing Service/ branch and affiliated offices responsible for preventing the physical outflow of cash and securities from the

treasuries under their jurisdiction in banks, post-offices and other financial institutions, and also for updating daily reports of capital payments within their areas of operation.

5. Organise round-the-clock physical security of all public buildings of vital interest, transport and communications, and manufacturing plants.

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6. Take over the staff, buildings and equipment of security services centres and place them at the disposal of the newly established organs of the interior at the seat of the centre.

7. Prevent uncontrolled distribution of food and other deficient commodities and raw materials, speed up contracted procurement of such commodities, put the current supplies of commodities under control and carry out preparations for the organised dispersion of these commodities to threatened areas, making sure that established priorities in the supply of goods are strictly enforced.

8. When taking all these measures, make sure that national and other rights of members of all nations are respected and that they are later engaged in government organs established by the Assembly of the Serbian people in the municipality.

## II – VARIANT B

### FIRST LEVEL

1. Introduce round-the-clock duty service in all SDS municipal boards and ensure constant communication and cooperation with all local boards on the territory of the municipality.

2. Ensure conditions for daily meetings of the SDS municipal board secretariat to allow constant monitoring and assessment of the situation on the ground and the taking of necessary measures.

3. SDS municipal boards shall establish immediately a Crisis Staff of the Serbian People in the municipality, composed of the following:

- all members of the SDS municipal board secretariat;
- persons holding office within the municipality – SDS candidates in every municipal state organ;
- deputies of the Assembly of the Serbian People in BH;
- members of the BH SDS Main Board from the municipality

The President of the SDS municipal board shall be the Commander of the Crisis Staff.

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The Commander shall appoint a member of the Crisis Staff to be the Coordinator for Relations with the SDA and HDZ municipal leaders.

4. Convene and proclaim an assembly of the Serbian people in the municipality composed of assemblymen, representatives of the Serbian people in the municipal assembly and presidents of SDS local boards.

The first session of the assembly of the Serbian people, which will elect a president of the assembly, shall be convened by the Chairman of the SDS municipal board.

5. Carry out preparations for the establishment of municipal government organs (the executive committee, administration organs, the misdemeanour court, the public security station and others), and prepare a list of nominees for offices and duties in the said organs. Make sure that members of other nations and nationalities who have expressed their loyalty to the federal state of Yugoslavia are proportionately represented in government organs.

Prepare the takeover of the staff and some of the equipment of security services centres and their integration with the public security station in the municipality or in the place where a public security station is established.

6. In local communes or settlements with a predominant Serbian population establish secret warehouses and depots for storing food and other deficient products, raw materials and manufacturing components, which should be removed through secret channels from commodity reserves warehouses at all levels, as well as from warehouses of commercial companies.

The organisation and supervision of this job shall be the exclusive responsibility of the Crisis Staff.

7. Step up information and propaganda in order to ensure that the Serbian people are informed fully and in time about the political and security situation in the municipality and beyond.

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8. Prepare an estimate of the number of necessary active and reserve policemen, TO units and civilian protection units and on that basis bring them up to full manpower levels and take any other necessary action for their engagement in accordance with the developments.

An order to activate these units shall be issued by the Crisis Staff in the municipality.

9. Advise Serbian staff that they must not go on annual leave, travel abroad, or leave their place of permanent residence in the coming period.

10. Carry out preparations (create organisational and other conditions) to ensure:

- the protection of children, pregnant women, the elderly, the sick, the disabled or frail persons, including preparations for their protection and evacuation to less threatened areas, in full cooperation with the commands and staffs of our armed forces (JNA);

- the replenishment of wartime units according to JNA standards, both in terms of manpower and materiel and cattle according to inventory lists, in accordance with federal regulations, following the principles of equity and humanity of the Serbian people, including the personal example of SDS leaders and other

prominent people from among the Serbian people;

- the protection of existing and the production of new material resources in settlements with a predominant Serbian population.

## SECOND LEVEL

1. Convene a session of the Serbian municipal assembly and establish a municipal executive committee, establish municipal government organs, elect and/or nominate senior officials and appoint senior officials.

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2. Mobilise all Serbian police forces and gradually resubordinate them in coordination with JNA commands and staffs.

3. Through competent authorities ensure the implementation of the order for mobilisation of the JNA reserve and territorial defence units.

4. Organise round-the-clock physical security of all public buildings of vital interest, transport and communications, and manufacturing plants in settlements with a predominant Serbian population.

5. In settlements with a predominant Serbian population, proceed in an organised manner to build up reserves of food and other products of vital interest for households, as well as in other ways.

6. On the approaches to settlements with a predominant Serbian population, organise covert observation and a system of reporting all threats to the

Serbian population. In conjunction with this, plan suitable protection measures and prepare a contingency plan for the evacuation of the population and material resources to safer sectors and areas.

7. Responsibility for special forms of organisation of defence in those municipalities where Serbs do not constitute the majority shall rest with the Crisis Staff, which must constantly monitor the situation in the municipality and the development of the political, military and security situation in general, and initiate in a timely fashion and engage in activities appropriate to a particular situation or the assessment of possible further developments.

### III

1. In order to carry out as effectively as possible its tasks, measures and other activities defined herein, and also other tasks, measures and activities judged to be useful for the organisation of the Serbian people for its best possible defence and protection, the Crisis Staff must first undertake a comprehensive assessment of the situation in the municipality and its anticipated development in the next period.

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In this, you must ensure and respect declarations of loyalty (preferably in writing) to the constitution and the legal system of the federal state of Yugoslavia by citizens of other ethnic backgrounds.

2. In their work and activity, government authorities must comply with

the Federal Constitution and federal law and other federal regulations, and also with republican regulations that do not contravene federal regulations.

3. Tasks, measures and other activities referred to herein may be implemented exclusively by order of the President of the BH SDS, in accordance with a specifically defined secret procedure.

4. The secret procedure for transferring and receiving orders to implement tasks, measures or other activities defined herein shall be established subsequently.

**SDS CRISIS STAFF**